

Contract Management 2003

Helping You Succeed

Office of Contract Management

Federal Supply Service



Who is Contract Management?

- **More than the IFF Police**
- **There to Help You**
 - **Understand Requirements**
 - **Meet Requirements**
 - **Evaluate How Well You Did**

Know Your ACO

ACO Responsibilities:

- Oversight to keep you compliant
- Help on IFF Reporting and Payment
- Contractor Liaison between you, PCO and IOA
- Contractor Assistance and Success

Know Your IOA

IOA Responsibilities:

- **GSA “Face” to Contractor**
- **ACO and PCO Communication Link**
- **Assistance on Compliance Reports and Requirements Interpretation**
- **Contractor Performance Snapshot**
- **Contractor Success and Assistance**

Central Office

Central Office Responsibilities:

- **Contractor Support**
- **Training and Education**
- **Provide Communication Links**
- **Publications and Other Informational Guides**

Contractor Satisfaction Survey

- **Want to know...**
 - **What you think is working?**
 - **What you think needs improvement?**
 - **How can GSA improve the process?**
 - **How can GSA help contractors succeed?**
 - **What will we do with the information?**
 - **Why do we care?**

FSS Contract Management Initiatives

- **Contractor Assistance Initiative (CAI)**
- **IFF Reduction**
- **Cooperative Purchasing (State/Local)**
- **Contractor Satisfaction Survey**
- **Subcontracting Success**
- **Online IFF Payments**
- **Contractor Success!**

Contractor Assistance Initiative (CAsI)

- **Contract Management's top priority**
- **Overall objective**
- **Report Card format & grading system**
- **CAsI Report Cards will assist You**

IFF Reduction

- **Reduction of IFF**
- **Educate and Assist**
- **Modify MAS contracts**
- **Combine two clauses into one**
- **Effective January 1, 2004**

Cooperative Purchasing (State/Local Governments)

Affects IT Contracts Only!

- **Amend GSAM**
- **Totally Voluntary**
- **Bilateral Modification**
- **Decline Orders on a Case-by-Case Basis**
- **Same Terms and Conditions**
- **IFF Included in Purchase Price**

Subcontracting Success

- **FY 2002...**
- **Small business**
 - **Concentration on IOA Assistance Visits**
 - **Subcontracting Pilot Project Team :**
 - **Office and Scientific (FCG)**
 - **General Products (7FX)**

Contractor Success!

- **Brochure “The Steps to Success”**
- **Contractor Assistance Visits (CAV)**
- **IOA and ACO Assistance**
- **Facilitate Marketing to Government Agencies**
- **Provide Consistent Contract Base**
- **Shorten Contract Cost and Processing Time**
- **Ensure Best Value!**

FSS Online Payments

- **E-based tool**
- **Allows IFF payment online**
- **Eliminates the expense and problems associated with paper checks**
- **No lost payments**
- **More accurate data**
- **No expensive postage**
- **Secure and up-to-date**

**Success is our plan...
Only you can make it
a reality!!**

